



2009 15-15 Variation Client Checklist



In order for us to complete the variation on your behalf it is important that you fill out ALL section in this checklist. If you have any questions contact bel@gatherumgoss.com. Also, please note that a fee of \$190.00 applies for each variation prepared.

Personal Information

1. Your name: _____
2. Your date of birth: _____
3. Your Tax File Number: _____
4. Your occupation: _____
5. How frequently you are paid: _____ Weekly / Fortnightly / Monthly

Employment Information

1. Your employer's name: _____
2. Your employer's ABN: _____
3. Your employer's address for payroll: _____
4. Your Payroll Officer's direct number: _____
5. Your employee ID number (if applicable): _____
6. Your estimated gross wage for 2008/2009: _____

Investment Properties

1. The address of each property: _____
2. The name on the titles: _____
3. Your ownership percentage of the property: _____
4. The date property was bought: _____
5. The construction year of the property: _____
6. How much rent do you expect to receive for the 07/08 year from the property? _____
7. The interest payable for the 08/09 year on the property: _____
8. The likely costs for each of the following for 08/09 for the property:
 - ◆ Council Rates _____
 - ◆ Insurance _____
 - ◆ Property Management Fees _____
 - ◆ Body Corporate Fees _____
 - ◆ Other _____

Additional Information Required:

- ◆ Copy of Depreciation Schedule for all properties (if one has been done and not previously been provided); and
- ◆ Copy of your very latest payslip that shows the YTD amounts on it.